

Academic Year: 2016-2017

Class: BE7 → BE8

Computer

Make-Up Exam

1. EXCEL

- Manipulation of spreadsheets
- Formatting a cell
- Height of a row
- Width of a column
- Rows and columns
- Number formatting with a sign \$
- Formulas: Sum, Min, Max, Average, Count, CountA
- All exercises related to the course

2. HTML

- Web page, website, web server, URL, web browser,
- Introduction to HTML, working with tags, attributes.
- Creating a web page.
- Formatting text:
 - a. Starting a new paragraph and a new line
 - b. Inserting a horizontal line
 - c. <Bold>, <italic>, <underline>, <strike>, <Center>,
 - d. <Body> tag
 - e. All exercises related to the course